

WANBOROUGH PARISH COUNCIL



To all members of the Council, you are hereby summoned to attend the Full Council meeting of WANBOROUGH PARISH COUNCIL to be held at
WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH
on Monday 25th March 2024 – 7.30pm

Tracy Smith Clerk
18th March 2024

AGENDA

1. **Apologies:** To receive and approve.
2. **Declaration of interest:** Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.
3. **Minutes:** To confirm and approve the Minutes of the Full Council Meeting held on 24th February 2024.
4. **THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.** (*Maximum time 20 minutes*)
5. **Report from Ward Councillor:** to receive report.
6. **Appointment:** To note the appointment of Tracy Smith as Proper Officer, Clerk and Responsible Financial Officer.
7. **Planning:**
 - a. **To consider Planning Applications received:**

S/HOU/24/0261- 13 Badgers Close, Wanborough Swindon SN4 0EN. Erection of Single Story rear extension and first floor side extension
 - b. **Confirmation of Planning Applications / Notifications that SBC have determined since the last meeting:**

S/TWC/24/0049 - The Bungalow Chapel Lane Wanborough Swindon SN4 0AJ. Works to trees in a Conservation Area. Application Granted.

S/HOU/24/0018 - 1 Tallow Lane Wanborough Swindon SN4 0BN. Erection of a single storey rear extension. Application Granted

S/COND/23/1524 - 1 South View Cottages The Marsh Wanborough Swindon. Discharge of conditions 3 (Site and Slab Levels), 4 (Hard and Soft Landscaping) and 7 (Materials) from previous approval S/20/0274 - Erection of a detached house and garage.

S/PAOTH/23/1476 - Honeyfield Farm The Marsh Wanborough Swindon SN4 0AR. Prior Approval Notification for the change of use of an agricultural building to residential (Class Q).

S/23/0179/AMMY - Land Adjacent To 2 Burycroft, Wanborough Swindon SN4 0AP. Erection of 2no. dwellings. Refusal
8. **Clerk's Report:** To receive a report.
9. **Finance**
 - a. To approve orders of payment for March.
 - b. To approve bank reconciliations for February.

WANBOROUGH PARISH COUNCIL

- c. To agree that Mrs Broughton assist the new clerk until the end of April 2024 and, subject to this, to agree to vire £2,100 to the 24/25 Legal and Professional fees budget from the General Reserve.
- d. To resolve that Tracy Smith be authorised to act on behalf of Wanborough Parish Council to make payments, transfers and administer the Wanborough Parish Council Santander bank account.
- e. To resolve that Tracy Smith be authorised to act on behalf of Wanborough Parish Council to make payments, transfers and administer the Wanborough Parish Council National Savings and Investments accounts.

10. Planning policy and finance

- a. To ratify the minutes of the meeting held on 18th March 2024.
- b. To approve a recommendation that the Parish Council fund Park Yoga at a cost of £387 for one year only, with the expectation that should the activity continue a formal club set up would be required. The Parish Council would not provide refreshments.
- c. To approve a recommendation from the Planning, Policy and Finance Committee that the Parish Council pay a total of £2,450 for storage and a roller for use by the Wanborough Bowls Club.
- d. To approve a recommendation from the Planning, Policy and Finance Committee that the Parish Council transition from VT Transact to Scribe Accounts, subject to final costings being confirmed.
- e. To approve a recommendation from the Planning, Policy and Finance Committee that draft minutes be placed on the Parish Council website as soon as possible following approval by the committee Chair or Vice Chair.
- f. To approve a recommendation from the Planning, Policy and Finance Committee that recording of meetings and Hybrid meetings be trialled, subject to the cost of hiring necessary equipment being obtained and approved.
- g. To review the Parish Council Social Media Policy.

11. Hoopers Field

- a. To consider a request from the Wanborough Cricket Club that permission be given for the club to use a container at the far side of Hoopers Field and replace the existing padlock, in the short term.
- b. To consider a request from the Wanborough Cricket Club for a financial contribution towards replacement of the wooden shed.
- c. Review the proposals for both a temporary fix and long term tarmac surface for Hoopers Field Driveway and agree action.

12. Village Maintenance

To consider the installation of a roadside planter on The Marsh by the Wanborough entry sign.

13. Allotments

To review the policy of re-letting the allotments and agree action.

14. Annual Parish Meeting arrangements

To agree further arrangements for the Annual Parish Meeting.

15. 80th Anniversary of D-Day

To consider commemorating the 80th anniversary of D-Day and agree action.

16. Meeting Schedule

To consider and approve a meeting schedule for 2024/25.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.